



Parent Outreach

Parent Outreach Programs  
1640 W. Roosevelt Road, Rm. 619 (MC 148)  
Chicago, IL. 60608  
312.413.3820 (ph) 312.413.8887 (fax)

## Parent Outreach Programs Workshop Agreement Form

### Please Note the Following when scheduling dates:

- The Parent Outreach Office provides workshops for DFSS-funded **EHS/HS** sites
- Workshops are offered Tues-Thursday Only
- Workshops can be scheduled to start between 8:00am -6:00pm
- Sites are encouraged to schedule a Meet & Greet to give parents an intro to workshops topics
- No workshops offered before October 2, 2018 or after and May 30, 2019.
- Workshops not offered on November 21, 22,23
- December 24, 2018 - January 3, 2019 (holidays)or Spring Break (Arl 15 -19, 2019)
- Workshop topic scheduling can be adapted based on your program's needs

### Financial Literacy Initiative for Parents (FLIP) Workshops

**\*Scheduled by Month\***

Date/ Time \_\_\_\_\_  
Oct: Who I Am I With Money

Date/ Time \_\_\_\_\_  
Feb: Money Services

Date/ Time \_\_\_\_\_  
Nov: Savings

Date/ Time \_\_\_\_\_  
Mar: Tracking Spending

Date/ Time \_\_\_\_\_  
Dec: Choosing Credit

Date/ Time \_\_\_\_\_  
Apr: Spending Plans

Date/ Time \_\_\_\_\_  
Jan: What Happens If I Don't Pay

Date/ Time \_\_\_\_\_  
May: Credit History and Score

### Parent Education and Employment Readiness (PEER) Workshops

**\*Scheduled by Month \***

Oct:  
Date/Time \_\_\_\_\_  
Creating A Resume & Reference Sheet/Cover Letter & thank You

Jan:  
Date/Time \_\_\_\_\_  
Professionalism & Workplace Ethics

Apr:  
Date/Time \_\_\_\_\_  
Barriers to Employment Success

Nov:  
Date/Time \_\_\_\_\_  
Job Search Strategies & Networking / Interview Techniques & Dressing for Success

Feb:  
Date/Time \_\_\_\_\_  
Financial Aid & applying to School

May:  
Date/Time \_\_\_\_\_  
Soft Skills in the Workplace

Dec:  
Date/Time \_\_\_\_\_  
Conflict Resolution in the Workplace

Mar:  
Date/Time \_\_\_\_\_  
Educational Pathways to Careers

Date/Time \_\_\_\_\_

**Please email the completed form to Donna Hampton at 312.413.8887**  
Parent Outreach workshop calendar fills up quickly. To ensure your site request for workshops, please return your agreement form within one week after receiving it.

## Family Literacy Outreach (FLO) Workshops

**\*Scheduled by Month\***

### **FLAME Workshops** (All Mothers & Fathers Welcome)

**October date and time:** \_\_\_\_\_

Math at Home

**November date and time:** \_\_\_\_\_

Children's Writing

**December date and time:** \_\_\_\_\_

Creating Home Literacy Centers

**January date and time:** \_\_\_\_\_

Book Sharing

**February date and time:** \_\_\_\_\_

Teaching the ABC's

**March date and time:** \_\_\_\_\_

Parents and Teachers Get Together

**April date and time:** \_\_\_\_\_

Parents and Homework

**May date and time:** \_\_\_\_\_

Talking Leads to Learning

### **DRD Workshops** (FLAMES for Fathers Only)

**October date and time:** \_\_\_\_\_

Math at Home

**November date and time:** \_\_\_\_\_

Children's Writing

**December date and time:** \_\_\_\_\_

Creating Home Literacy Centers

**January date and time:** \_\_\_\_\_

Book Sharing

**February date and time:** \_\_\_\_\_

Teaching the ABC's

**March date and time:** \_\_\_\_\_

Parents and Teachers Get Together

**April date and time:** \_\_\_\_\_

Parents and Homework

**May date and time:** \_\_\_\_\_

Talking Leads to Learning

## Head Start Site Information

**Circle Workshop Language Preference:**

English

Spanish

\_\_\_\_\_  
Head Start Site Name

\_\_\_\_\_  
Delegate Agency Name

\_\_\_\_\_  
Head Start Site Address

\_\_\_\_\_  
Zip Code

\_\_\_\_\_  
Head Start Site Phone

\_\_\_\_\_  
Head Start Site Fax

\_\_\_\_\_  
Head Start Representative (Print)

\_\_\_\_\_  
Head Start Representative (Signature)

**Email:** \_\_\_\_\_

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